

Marlborough Primary School

Blenheim Road

Roath

Cardiff

CF23 5BU

Tel: 029 20492564

website: marlboroughprimary.com

twitter: @MPS_Governors

email: marlboroughprm@cardiff.gov.uk



31st October 2024

Dear Parent/Carer,

I am pleased to be able to advise you that the Governors' Annual Report to Parents for the academic year 2023-24 is now available on the school website.

The year 2023-2024 saw really good progress with our four strategic priorities. These positively impacted Equity & Inclusion, Curriculum Progress & Assessment, Leadership and Teaching & Learning. There were many opportunities provided for pupils, staff and parents to influence the school's strategic direction which were really important for us.

As ever, school organised many visits and additional opportunities for the children including the year 6 visit to Llangrannog all of which are outlined in the report.

The report also outlines some of the key work the Governing Body has been involved with during the year. We remain very active with the school team and continue to review its strategic aims and the school improvement plan and also monitor standards & outcomes and of course finance. The latter is a continuing concern operating for a second year with a licensed deficit budget to allow the school to continue to provide the necessary resources to maintain learning for the children.

I would like to take this opportunity to thank my fellow governors for their support and commitment to the school over the last year.

Should you not be able to access this report via the website, a printed copy may be requested from the school office.

We welcome your views and if you do wish to contact the Governing Body or should you have any queries on the report, I can be reached on 07799 864325 or via the school office.

I would like to take this opportunity to also advise you that The Schools Standards and Organisation (Wales) Act 2013 provides arrangements to enable parents to request up to three meetings in any school year with the governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, the details of the process to follow and further guidance is provided overleaf.

Yours sincerely

Andrew Skinner

Chair of Governors

Aiming for Excellence

Parents' right to request a meeting with the school's governing body

If parents wish to use their rights under the Act to hold a meeting, four conditions need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 30 registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the "signature" required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who "signs" the electronic petition.

2. The meeting must be called to discuss matters which affect the school.

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year.

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year.

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held.

A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Andrew Skinner
Chair of Governing Body
Marlborough Primary School
Blenheim Road
Cardiff
CF23 5BU

Further advice on how parents may go about request a meeting with a governing body is available on the Welsh Government's website at:-

<https://gov.wales/sites/default/files/publications/2018-03/statutory-guidance-to-the-governing-bodies-of-maintained-schools-in-wales-regarding-the-duty-to-hold-meetings-with-parents.pdf>

